

Allen Tunnell Corporation
15 Charles St Suite 1D
Binghamton, NY 13905
www.townsoft.com
Ph. 607-722-4933
Fax 607-722-5503

To: Escrow Companies and Banks

From: George Allen

REVISION 2 (Yorktown Clarified)

REVISION 3 Lereta and Wells Fargo added, Pinnacle Deleted

REVISION 4 Fields added for Pennsylvania customers

REVISION 5 14 CHARACTER BANK Name

REVISION 6 Interface Format changed - Payment Dollars for Both - Payments Collected for 2 installments shown.

10/24/2006 REVISION 7 List of escrow companies changed, Penna info removed

2/11/2008 REVISION 8 Updated for new format of file sent to escrow companies and banks.

8/18/2008 REVISION 9 Added a code for Key Bank (used by Middletown CSD)

8/22/2008 REVISION 10 – Added penalty and partial payment amounts to the layout. Our software will accept the old format in addition to this format.

10/30/2008 REVISION 11 Clarified description of field (positions 85-93) in data file received from escrow companies and banks.

09/30/2009 Revision 12 – Removed Transaction Type for files RECEIVED from escrow companies and banks (cols 70-80) – not used.

Data files SENT to escrow companies and banks:

Swis code	1-6	character 6
printkey	7-31	character 25 (this is the printable tax roll #)
owner name	32-61	character 30 left justified
address line	62-91	character 30
bank code	92-98	character 7 left justified
school swis	99-104	character 6
bill number	105-110	character 6 zero filled
tax amount 1	111-119	numeric 9 (payment amt)*100 (no decimal), zero filled
tax amount 2	120-128	numeric 9 (payment amt)*100 (no decimal), zero filled
tax amount 3	129-137	numeric 9 (payment amt)*100 (no decimal), zero filled
tax amount 4	138-146	numeric 9 (payment amt)*100 (no decimal), zero filled
school relevy	147-155	numeric 9 All zeros at this time
town relevy	156-164	numeric 9 All zeros at this time
account number	165-175	character 11 left justified, blank filled
payment 1	176-184	numeric 9 (payment amt)*100 (no decimal), zero filled
payment 2	185-193	numeric 9 (payment amt)*100 (no decimal), zero filled
payment 3	194-202	numeric 9 (payment amt)*100 (no decimal), zero filled
payment 4	203-211	numeric 9 (payment amt)*100 (no decimal), zero filled
tax ID (unformatted)	212-236	character 25 this is the tax map number without punctuation
total tax paid	237-245	numeric 9 (total paid)*100(no decimal), zero filled
balance due paid	246-254	numeric 9 (balance due)*100(no decimal), zero filled
tax bill	255-263	numeric 9 (tax bill)*100(no decimal), zero filled

Data files RECEIVED from escrow companies and banks:

Positions

1-3	payer code	character 3 see list below
4-9	swis	character 6
10-34	printkey or map #	character 25
35-40	bill number	character 6 zero filled, right justified
41-49	total amt paid	character 9 total_paid*100 (no decimal), zero filled
50-63	Paid by	character 14 person or bank paying this bill or "owner"
64-69	paid date	character 6 mmddyy (i.e. 090308)
70-80	not used	character 11
81-84	blank – not used	character 4
85-93	base tax amount	character 9 tax_amount*100 (no decimal), zero filled Tax amount for payment (installment or full tax)
94-102	penalty	character 9 penalty*100 (no decimal), zero filled
103	carriage return	character 1 ascii (13)

Payer code allows us to automatically identify the source of the payment disk and place payment source in the payment record. Please use the following numbers:

First American 002

Transamerica 003 (no longer being used)

Five Star Bank 004

BAC 006

Land America (Lereta) 007

Wells Fargo (NETS) 008

ES&L 009 (Eastman Savings and Loan)

National Tax Search 010

Oneida Savings Bank 011

LPS 012

North Country Savings 014

Klik Technologies 015

BSB Bank and Trust 901

Kingston, City of 555

Jeff Bank 016

Visions 017

Key Bank 018

IF YOU WANT SOME OTHER PAYER CODE, PLEASE LET ME KNOW.

Please note - Yorktown does not use bill numbers. The bill number for Yorktown is invalid and is hash. We index into our database with this key: For Yorktown, we index on the account_number.

For all others we index as follows:

Swis+school+printkey

This gives us a unique key in all cases.

Please call with questions or suggestions.

George Allen

607 722 4933